



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

March 24, 2021

DIVISION MEMORANDUM

DM No. 165, s. 2021

**CONDUCT OF OPEN RANKING PROCEDURE AND BEHAVIORAL EVENT INTERVIEW
OF APPLICANTS FOR THE POSITION OF ELEMENTARY SCHOOL PRINCIPAL III
AND PRINCIPAL IV**

To: OIC-Assistant Schools Division Superintendents
Chiefs - CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
PSB – Chairman, Members & Secretariat
Select PESPA Officers
Select Administrative Officers II
All Others Concerned

1. With reference to Division **Memorandum No. 074, s. 2021 (Call for Application for the Position of Principal III of San Andres Central Elementary School)** and **Division Memorandum No. 078, s. 2021 (Reclassification of Elementary School Heads Position- Principal IV)**, please be informed that this office will conduct an Open Ranking Procedure and Behavioral Event Interview of applicants on **April 6, 2021 (Tuesday)** with the following schedule:

Activity	Time
Open Ranking for Principal III	1:00PM to 2:00 PM
Open Ranking for Principal IV	2:00 PM to 3:00 PM
Behavioral Event Interview for PIII & PIV	3:00 PM to 4:00 PM

2. The open ranking and behavioral event interview will be conducted at the SDO – Library Hub following the health and safety protocols of the IATF. All applicants and members of the Division HRMPSB are advised to be at the venue at 12:45PM.

DEPEDQUEZON-TM-SDS-04-009-003



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3. The select officers of the PESPA and select Administrative Officers II will observe the conduct of the open ranking via virtual platform using this **Google Meet ID: meet.google.com/aqd-oedb-kxm**. They must enter the meeting link at 12:45PM.
4. Applicants should ensure that all copies of original documents are available during the conduct of the open ranking for validation and pointing purposes.
5. Expenses relative to this activity are chargeable against local funds subject to usual accounting and auditing procedures.
6. Posting and immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR.
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

asds/03/24/2021


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